

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Meeting of November 26, 2012

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its special meeting at the Deborah S. Delisle Educational Options Center, 14780 Superior Road, Cleveland Heights, Ohio, on Monday, November 26, 2012, at 7:00 p.m.

Ms. Karen Jones, President, called the meeting to order at 7:06 p.m.

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Peppler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

SUPERINTENDENT'S REPORT

Approval of Field Trip

It was recommended that the Board of Education approve the following field trip:

- Cleveland Heights High School Model U.N. Club Grades 10-12 field trip to Columbus, Ohio, scheduled for December 9-11, 2012

No. 12-11-168 It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

Second Reading of the Transportation Policy Revisions

It was recommended that the Board of Education approve the Resolution waiving its normal procedures for the adoption of Board Policy, and authorize its review of the proposed Transportation Policy revisions on October 16, 2012, to be considered as the first reading of the Policy (see official minutes).

No. 12-11-169

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Transportation Policy Revisions Resolution be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Stephen Shergalis, Director of Administrative Services, answered questions from the Board members regarding the policy revisions.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u> Katz, Susanne	ELA Support	7/1/2013

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Chen, Ya hua	Chinese Teacher-N	\$31,250*
Effective 11/26/12	125 Days	1MA+40
Assignment: Roxboro Elementary	*(\$47,500 p.r. eff. 11/26/12)	

<u>Classified Staff</u>		
Williams, Moran	Skilled Laborer-R	\$21,065/year*
Effective: 11/26/2012 CHHS; 260 Days		Step 1
90 Day Probation Ends: 4/11/213	(*\$35,200 p.r. eff. 11/26/12)	

<u>Supplemental Assignments-Advisors 2012-13</u>		
Cohen, Carmella	CHAMPS Teacher Leader	\$4,860
Rotella, Sylvia	CHAMPS Teacher Leader	4,860
<u>Roxboro Middle</u>		
Clouser, Nicole	Instrumental Music-Band	1,944
<u>Noble</u>		
Davis, Jazmine	Crossing Guard	1,296
<i>(Note: Replaces April White-correction)</i>		

<u>Heights High</u>		
Bauer-Blazer, Karen	Department Liaison-Soc.Studies	3,240
Davis, Shirley	Department Liaison-Career Ed.	3,240
Kase-Janowski, Kristen	Student Council-REAL	2,268
Kase-Janowski, Kristen	Gay Straight Alliance	2,268
Lutz, Megan	Student Council-Legacy	2,268
Nitzsche, Chris	Ski Club	648

Supplemental Assignments-Coaches 2012-13

<u>Heights High</u>		
Pickens, Elvis*	Concessions Co-Advisor	
<i>(Eff. 11/12; replaces Carli Roberson*)</i>		

****Classified Staff not employed by CH-UH***

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Certificated/Licensed Staff</u>		
Chambers, Lee Anne	\$41,632 (6B2)	\$41,310* (6B1)
Effective 10/17/12	(\$51,300 p.r. eff. 10/17/12)	

Durrah, Sharae \$86,300 (14M4) \$90,615 (+\$4,315)
Effective 8/27/12-11/7/12 (*6th assignment for 1st Quarter*)

Hopson, Chelley \$35,073 (1M3 p.r.) \$42,088 (+\$7,015)
Effective 10/31/12 (*+ additional 6th assignment*)

Classified Staff

Gassman, Jeanne Probation IT Support Specialist
Assignment: Delisle Options Center
45 Day Probation Ended: 11/7/2012

Stair, Edward Probation Assistant Custodian
Assignment: Delisle Options Center
45 Day Probation Ended: 11/7/2012

Walker II, Keith Probation Assistant Custodian
Assignment: Cleveland Heights High School
45 Day Probation Ended: 11/7/2012

Webster, Joan Probation Staff Assistant
Assignment: Student Services/BOE
45 Day Probation Ended: 10/8/2012

Approval of Changes in Salary

The following personnel are eligible for a change in salary for the 2012-13 school year in accordance with regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Vance, Keith	\$44,200 (3B2+500)	\$46,900 (5M+500)

Addendum to Personnel Agenda – November 26, 2012

Approval of Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative Staff</u>		
Muffley, Karen	Interim Elementary Principal	\$67,319*
Effective 11/26/12	140 Days	(*105,788 p.r. eff. 11/26/12)
Assignment: Boulevard Elementary School		

No. 12-11-170

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Personnel Items and Addendum be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

WORK SESSION: POLICY REVIEW – NEOLA RECOMMENDATIONS

Discussion of Limited Open Enrollment Policy

Superintendent Doug Heuer opened the discussion on consideration of a Board policy on open enrollment, a conversation that began in the prior school year. Dr. Joseph Micheller, Director of Compliance/Special Programs, conducted research and had conversations with legal counsel and the Ohio Department of Education (ODE) regarding options that might provide limited opportunities for open enrollment for our District.

Dr. Micheller presented a possible proposal to the Board. During the discussions from last year on open enrollment, the Board expressed interest in the policy, but preferred to implement a pilot on a smaller scale. It was discovered that ODE would not accept an inter-district open enrollment design that only includes kindergarten. ODE's interpretation of open enrollment must include all grades and buildings, with the district setting capacity limits. The proposal discussed included up to 108 potential students.

Board members discussed the policy considerations and impact on the District. No action will be taken on this policy at this time.

UPCOMING MEETINGS

Tuesday, December 4, 2012 – Special Board Meeting

Tuesday, December 18, 2012 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 12-11-171

It was moved by Mr. Coble, seconded by Mr. Zucker, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:40 p.m.

Karen Jones, President

Scott Gainer, Chief Financial Officer