

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of February 7, 2012

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on February 7, 2012, at 5:30 p.m.

Ms. Karen Jones, President, called the meeting to order at 5:30 p.m.

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Pepler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

MOTION TO MOVE INTO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(2) for the purpose of considering the sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

The following members were present at the Executive Session:

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Pepler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. Stephen Shergalis, Director of Business Services

No. 12-02-018

It was moved by Ms. Peppler, seconded by Mr. Coble, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 5:36 p.m.

The Executive Session ended at 6:49 p.m. The Board reconvened in public session at 7:03 p.m. with all members present.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – December 6, 2011
- Regular Meeting – December 13, 2011
- Organizational/Regular Meeting – January 3, 2012
- Special Meeting – January 17, 2012

No. 12-02-019

It was moved by Mr. Zucker, seconded by Ms. Peppler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

Girl Scout Ambassador Troop 1428

Superintendent Doug Heuer recognized Girl Scout Ambassador Troop 1428, which began in 1999 at Noble Elementary School, now in its final year of scouting. Ms. Woodruff-Evans, Advisor, and the girls of Troop 1428 were honored for their accomplishments and presented with Tiger gift bags.

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Sholom Schonfeld	Millikin School Property
Laura Marks	Director of Sustainability
Susan Efraymsom	Millikin School
Simon Weiner	Millikin School
Zvi Rokowsky	Millikin School
Murray Koval	Millikin School
Jessica Cohen	Millikin School
Akiva Feinstein	Millikin School

SUPERINTENDENT'S REPORT

Approval of Field Trips

It was recommended that the Board of Education approve the following field trips:

- The Wiley Middle School/Cleveland Heights High School Grades 6,8,9 Robotics Competition Field Trip to Cedarville, OH, scheduled for February 3-4, 2012
- The Cleveland Heights High School Girls' Lacrosse Team Games/Scrimmages Field Trip to New York (Syracuse, Cooperstown, Yorktown, Garden City, Manhattan, and Farmingdale), scheduled for April 9-14, 2012

No. 12-02-020

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

RttT Monthly Update – Joseph Micheller

Dr. Joseph Micheller, Director of Special Programs/Compliance, reported on Great Teachers and Leaders. By June, we will have two pilot evaluations (for teachers and for administrators) that will

be congruent with H.B. 153 and our Race to the Top requirements. Committees are working very well to develop the plan.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
Rickel, John	HS Science Teacher	7/1/2012
Slater, Lynne	Kindergarten Teacher	7/1/2012
Woods, Marie	Elementary Teacher	7/1/2012
<u>Classified Staff:</u>		
Allen, Christine	Admin. Asst. – CHHS	1/1/2012

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<u>Classified Staff:</u>		
Gray-Edwards, Charone	Lunch Non-Parpro	1/27/2012
Williams, Symeon	Sub-Driver	1/12/2012

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Brickman, Charles	Home Instruction Tutor-N	\$41.00/Hour
Goldberg, Joshua	Home Instruction Tutor-N	\$41.00/Hour
Kaye, Heidi	Home Instruction Tutor-N	\$41.00/Hour
Kolecki, Kim	Home Instruction Tutor-N	\$41.00/Hour

Classified Staff

Gassman, Jeanne	Information Technology	\$15,104*
Effective: 2/6/2012	Support Technician-N; 260 Days	Step 1
90 Day Probation Ends:	6/20/2012 (*\$37,400, p.r. eff. 2/6/2012)	
Nelson, Keirra	After School Associate-R	
Effective: 1/9/2012		\$11.21/hr.
90 Day Probation Ends:	5/23/2012	Step 1
Williams, Symeon	Substitute Bus Driver-R	\$12.15/hr.
Effective: 12/22/2011		Step 1
90 Day Probation Ends:	5/21/2012	

Supplemental Assignments-Advisors 2011-2012

District

Bergen, Zakiyyah	MSAN – Roxboro Middle (1/2)	\$ 648
Frost, Deborah	MSAN – Monticello (1/2)	648
Lawrence, Katherine	Intervention Support Coach	1,296
Lewis-Jackson, Wanda	MSAN – Roxboro Middle (1/2)	
Oden, Debra	MSAN – Roxboro Middle (1/2)	648
Sa'ad, Karleen	Intervention Support Coach	1,296

Oxford

Woods, Kimberly	School Crossing Guard	1,296
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Supplemental Assignments-Coaches 2011-2012

Beavers, Keith*	Bowling Head Coach	4,860
Boris, John	Bowling Assistant Coach	3,240
Dubsky, James	Dubsky, James	3,240

**Classified Staff not employed by CH-UH*

TAP Members – 2011-12

Boulevard

Adair, Sarah (50%)	250
Tayek, Maria (50%)	250

Mosaic

Goral, Judy	500
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Approval of Change of Status

It is recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Administrative Staff</u>		
Petkac, George <i>Effective 7/1/2012</i>	Assistant Director Business Services \$90,224	Assistant Director Administrative Services \$95,875 (Step 1)

Shergalis, Stephen <i>Effective 7/1/2012</i>	Director of Business Services	Director of Administrative Services
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<u>Professional Staff</u>		
Cerne-Kershner, Glenda <i>Effective 7/1/2012</i>	Confidential Admin. Asst. \$68,499	Human Resources Specialist-N \$71,717 (Step 1) 2-Year Contract

<u>Certificated/Licensed Staff</u>		
Blair, Karen <i>Effective 8/29/2011</i>	\$85,600 (14M3+500) Additional 6 th assignment – Adaptive P.E.	\$102,720 (+\$17,120)

<u>Classified Staff</u>		
Bernard, Lisa Assignment: Boulevard Elementary School 90 Day Probation Ended:	Probation 1/24/2012	Kindergarten Parapro \$13.51/hr. Step 1
Britton, Latoya Assignment: Roxboro Elementary 90 Day Probation Ended:	Probation 1/24/2012	Bus Driver & Lunch Aide \$15.37/hr. & \$11.99/hr.
Brown, Diane <i>Effective 1/9/2012</i> Assignment: Wiley Middle School	Layoff	Cleaner Recall \$12.78/hr., Step 4
Collins, Robin Assignment: Gearity 90 Day Probation Ended:	Probation 1/24/2012	Spec. Ed. Parapro \$15.26/hr., Step 1
Connell, Carolyn Assignment: Gearity 90 Day Probation Ended:	Probation 1/13/2012	Spec. Ed. Parapro \$13.64/hr., Step 1
Crawford, Freddie	Probation	Assistant Custodian

Assignment: Noble Elementary School **\$31,771*** Step 1
 90 Day Probation Ended: 1/23/2012 (*\$38,600, p.r. eff. 9/6/2011)

Donaldson, Monique Probation Lunch Non-Parapro
 Assignment: Roxboro Elementary School
 90 Day Probation Ended: 1/24/2012 \$11.99/hr., Step 1

Hughston, Robert Probation Spec. Ed. Parapro
 Assignment: Monticello
 90 Day Probation Ended: 1/24/2012 \$15.26/hr., Step 1

Myles, Chuck Probation Bus Driver
 90 Day Probation Ended: 1/24/2012 \$15.37/hr., Step 1

Patton, James Probation Assistant Custodian
 Assignment: Roxboro Elementary **\$31,622*** Step 1
 90 Day Probation Ended: 1/25/2012 (*\$38,600. P.r. eff. 9/7/2011)

Sullivan, Theresa Probation Spec. Ed. Parapro
 Assignment: Bellfaire
 90 Day Probation Ended: 1/24/2012 \$15.26/hr., Step 1

Warrix, Marisa Probation Lunch Non-Parapro
 Assignment: Canterbury
 90 Day Probation Ended: 1/24/2012 \$11.99/hr., Step 1

Approval of Changes in Salary

The following personnel are eligible for a change in salary **effective January 23, 2012 (Semester II)** in accordance with the regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<u>Name</u>	<u>From</u>	<u>To</u>
Askew, Lorna	\$84,300 (14M2+500)	\$85,600 (14M3+500)
Carrier, Tristan	\$82,700 (13M3+500)	\$84,000 (13M4+500)
Clopton, Mario	\$41,100 (2B)	\$42,600 (2B1)
Dubsky, James	\$44,600 (4B1)	\$44,900 (4B2)
Hanna, Erin	\$69,820(8Mx1.1+3600)	\$70,320 (8Mx1.1+4100)
Kravitz, James	\$42,300 (1B2+500)	\$43,800 (1M+500)
Munro, Elizabeth	\$75,200 (11M2)	\$76,100 (11M3)
Nachman, Gregory	\$42,400 (3B)	\$43,300 (3B1)
Vance, Keith	\$42,600 (2B1+500)	\$43,100 (2B2+500)

Approval of Leave of Absence

<u>Name</u>	<u>Reason</u>
Belton, Angela	Unpaid Medical

Effective: 1/18/2012–8/24/2012

Bryan, Fawn
Effective 1/9/2012

Unpaid Medical

Hearn, Kathy
Effective 11/18/2011

Disability Retirement

Kilbane, Brendan
Effective 8/27/12-6/7/13

Foreign Study Leave

No. 12-02-021

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Resolution to Suspend Employee Without Pay

(In hands of Board Members)

No. 12-02-022

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

BUSINESS

Approval of the January 26th Bid for the Delisle Educational Options Center Roofing Project (#12C-041-001)

It was recommended that the Board of Education approve the January 26, 2012 bid for the Delisle Educational Options Center Roofing Project (#12C-041-001) and award a contract (see official minutes).

No. 12-02-023

It was moved by Mr. Zucker, seconded by Ms. Peppler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Peppler, Mr. Register

Nays: None

Resolution Authorizing Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

It was recommended that the Board of Education approve the Resolution Authorizing Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies (see official minutes).

No. 12-02-024

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

Approval of School Bus Routes for the 2011-2012 School Year

It was recommended that the Board of Education approve the school bus routes, including special education routes, for transportation of students for the 2011-2012 school year (see official minutes).

No. 12-02-025

It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Acceptance of Donations

It was recommended that the Board of Education accept the following donations:

- \$7,500 to Gearity Professional Development School for the Donald’s Vision Project, from an anonymous donor
- \$4,500 to the Cleveland Heights High School Basketball Team for Healthy Dinners, from Kaiser Permanente
- \$100 to the Betty Levy Scholarship Fund, from Mary L. Friedman
- \$100 to the Educational Program at Cleveland Heights High School, from Daniel W. Dreyfuss

No. 12-02-026

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education approve the Summary of Cash Balances by Fund for December 2011 (see official minutes).

Acceptance and Appropriation of Grants

It was recommended that the Board of Education accept and appropriate the following grants.

<u>Fund</u>	<u>SPCC</u>	<u>Name of Grant</u>	<u>Amount</u>
504	9040	Education Jobs fund	\$ 25,627.36
		TOTAL	\$ 25,627.36

No. 12-02-027

It was moved by Mr. Zucker, seconded by Mr. Coble, that

the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

BOARD PRESIDENT'S REPORT

Board President Karen Jones shared her thoughts on the Superintendent's State of the Schools address. Ms. Jones stated that she looks forward to the fruit of our students' and teachers' hard work as they embrace the changes, new programs, and ideas of the District. She is aware of the challenges, but feels we are striving to overcome them one by one. During her tenure as Board President, her goal is to help establish a change of culture and a different mindset as to the possibilities within this District. Board President Jones said she embraces the direction of Superintendent Doug Heuer and his staff.

BOARD COMMITTEE REPORTS

Board Member Nancy Pepler announced that the Cleveland Heights Recreation Committee has scholarships available for children living in the District wishing to participate in spring and summer sports.

Board Member Kal Zucker reported that OSBA's Urban Commission has been renamed the Urban School Advisory Network. The Advisory Network is still in the planning phase and is expected to meet at the end of March in Columbus.

Board Member Kal Zucker welcomed two new trustees to the CHHS Alumni Foundation: Jen Collier and Susan Carver. He also announced this year that the Alumni Foundation will award 15 scholarships to up to 22 students. High school seniors are encouraged to apply.

Mr. Zucker announced that the 16th Annual Alumni Pancake Breakfast will be held at the High School on Sunday, April 22, from 9:00 a.m. until 12:30 p.m.

Mr. Zucker also announced the annual Alumni Hall of Fame will be held May 3, 2012 at Landerhaven.

The Annual Reaching Heights Spelling Bee will be March 28th, and they are looking to have a school board team again this year. Board Member Kal Zucker is currently volunteering on the Teacher Support Academic Committee and the Music Committee for Reaching Heights.

Board Member Nancy Pepler announced the next Facilities Presentation will be February 22, 2012 at 6:30 p.m. in the Heights High Social Room.

Board Member Ron Register announced that MSAN took students on a trip to Kent State on January 26 to participate in the KSU Martin Luther King Jr. Celebration. The keynote speaker for the celebration was Dr. Marc Lamont Hill, a professor at Columbia University.

CORRESPONDENCE AND ANNOUNCEMENTS

Board Member Kal Zucker announced that the Cleveland Heights High School cheerleaders will be performing at the Cleveland Cavaliers game on April 25, 2012 at 6:30 p.m. Tickets must be purchased in advance from a cheerleader by March 28th.

Superintendent Doug Heuer announced that the CHHS boys' basketball team will play Shaker Heights. Both teams, he said, are highly ranked. Superintendent Heuer and the school board are sponsoring an elected officials day. The mayors and city councils have been invited to attend the game as our guests.

Superintendent Heuer also announced that on February 11th at 11:00 a.m., the CHHS Men's Vocal Group will perform the national anthem at the Cleveland State vs. Butler basketball game. The game will broadcast nationally on ESPN. The vocal group will then return to the high school to perform the national anthem prior to the Cleveland Heights vs. Shaker Heights game.

The vocal music program will perform on Presidents' Day, February 20, 2012, at Nighttown at 7:00 p.m. Superintendent Heuer announced they will perform along with Dominick Farinacci, who is considered a national and international rising star as a jazz trumpeter.

Board President Karen Jones congratulated the nine senior athletes who signed letters of intent with colleges/universities. We expect there will be more to come from basketball, baseball, and track.

UPCOMING MEETINGS

Tuesday, February 21, 2012 – Special Board Meeting

Tuesday, March 6, 2012 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 12-02-028 It was moved by Mr. Register, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:04 p.m.

Karen Jones, President

Scott Gainer, Chief Financial Officer