

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of August 7, 2012**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting at the Deborah S. Delisle Educational Options Center, 14780 Superior, Cleveland Heights, Ohio, on August 7, 2012, at 7:00 p.m.

Ms. Karen Jones, President, called the meeting to order at 7:00 p.m.

**Present at Roll Call:** Ms. Karen Jones, President  
Mr. Eric Coble, Vice President  
Ms. Nancy Pepler, Board Member  
Mr. Ron Register, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – May 1, 2012
- Special Meeting – May 14, 2012
- Special Meeting – May 15, 2012
- Special Meeting – May 24, 2012

**No. 12-08-109** It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

## **AWARDS/RECOGNITIONS**

### **Stop the Hate Essay Winner**

Superintendent Doug Heuer recognized 2011-2012 10<sup>th</sup> grader **Corinne Sinclair** for winning first prize in the Maltz Museum of Jewish Heritage “Stop the Hate: Youth Speak Out” essay contest. Students in grades 6-12 from 126 schools were challenged to take personal responsibility to combat hatred, discrimination, and intolerance by participating in the contest, which reflects responsible citizenship and respect for all humanity. Corinne shared her essay and was presented with a certificate and congratulations on behalf of the Board.

### **NSPRA Communications Awards**

Superintendent Doug Heuer postponed this recognition because the two recipients are out of town.

## **PUBLIC ADDRESS**

### **Statements from the Audience**

<u>Name</u>	<u>Topic</u>
Garry Kanter	Master Facilities Plan
Patrick Mullen	Master Facilities Plan

## **SUPERINTENDENT’S REPORT**

### **Textbook Authorization Requests**

It was recommended that the Board of Education approve textbooks and supplementary materials for use in Elementary ELA courses, Grades 11-12 Science and Grades 9-12 Digital Technology offered during the 2012-2013 school year (see official minutes).

### **No. 12-08-110**

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Textbook Authorization Requests be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

## **Approval of Grants**

It was recommended that the Board of Education approve the following Grants:

- *Early Childhood Education (Public Preschool)*, to the Ohio Department of Education - **\$88,000.00**
- *Career-Technical Adult Education*, to the Ohio Department of Education - **\$269,159.66**
- *Fiscal Year 2013 Consolidated Application: Titles I, II, III, IDEA-B and ECSE* - **\$4,331,040.00**

### **No. 12-08-111**

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Grants be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

### **RttT Monthly Update – Dr. Nylajeon McDaniel**

Dr. Nylajeon McDaniel, Director of Human Resources, updated the Board on the component of Race to the Top relating to a new evaluation system. Dr. McDaniel reported that work is commencing on updating all evaluation systems for principals and teachers. By law, all systems must be in place and fully utilized by July 1, 2013.

Dr. McDaniel introduced three new teachers and four administrators on agenda for approval for the 2012-2013 school year.

### **Update on Athletic Facilities – Kristin Hughes, Athletic Director/Edward Kelley, Mayor of Cleveland Heights**

Kristin Hughes, Director of Athletics, updated the Board on the status of the athletic facilities (specifically the football and track stadium). The initial goal had been to have the facilities ready for the fall season. The date has been moved to possibly break ground in March 2013. The entire project would include the field, track, bleachers and press box.

Ms. Hughes reported that academic supports (e.g. a learning center, tutoring, SAT and ACT review) are being put in place for our student athletes, which is a big component of the project for our donors. Mayor Ed Kelley stated that the lead partner is most enthusiastic about the learning center

being included in this project. Mayor Kelley is looking forward to the athletic facilities being first class amenities that the schools and the community can be proud of.

Board members expressed concerns about proposed plans for the swimming program, which includes transporting elementary students to the high school during the school day to take swimming courses. Assistant Superintendent Jeff Talbert responded that specifics regarding the program have not been worked out at this time.

### **Discussion of Next Steps for Facilities Master Plan**

Superintendent Doug Heuer reported that the Ohio School Facilities Commission has accepted our facilities plan as submitted and has committed the state to fund \$22,800,000 as the state portion of the plan. In order to lock in this rate, the District would need to spend at least \$1 million on any portion of the approved plan during the course of this year. The Board will meet at a special meeting on August 21, 2012 to continue this discussion.

### **PERSONNEL**

#### **Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Classified Staff</u></b> Valentine, Pam	Before School Associate	7/30/2012

#### **Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Administrative/Professional Staff</u></b>		
Dyer, Ashlie	Pathways Partnership Specialist-N	\$30,182 Step 4, p.r.
Effective 8/20/12-6/30/14 (2 Years)		
Assignment: District-225 Days (260 Days, p.r. eff. 8/20/12)		

Manypenny, Connie	Aquatics Supervisor-N	\$32.31/Hour
Effective 8/27/2012-6/30/2014 (2 Years)		
Assignment: Heights High Athletics-48 Weeks/Year		

**Certificated/Licensed Staff**

Adorjan, Peter	Science Teacher-R	\$49,400
Effective 8/27/12 190 Days 5M		
Assignment: Roxboro Middle School		

Buckner, Patricia	School Counselor-R	\$47,630
Effective 8/20/12 200 Days 1Mx1.1		
Assignment: Noble Elementary School		

Fenn, Christine	Math/Science Teacher-R	\$57,000
Effective 8/27/12 190 Days 6M		
Assignment: Roxboro Middle School		

**Classified Staff**

Constantine, Kaitlyn	ECE Preschool Lead Instructor	\$13.64/hour
Effective: 8/20/2012 Assignment: Gearity Step 1		
90 Day Probation Ends: 1/15/2013		

Cook, Gerald	Voc. Ed. Paraprofessional	\$15.26/hour
Effective: 8/20/2012 Assignment: CHHS Degreed		
90 Day Probation Ends: 1/15/2013		

Horwitz, Harvey	Educational Paraprofessional	\$15.26/hour
Effective: 9/1/2012 Assignment: CHHS Degreed		
90 Day Probation Ends: 1/31/2013		

James, Joshua	Language Paraprofessional	\$15.26/hour
Effective: 8/27/2012 Assignment: BOE Building Degreed		
90 Day Probation Ends: 1/24/2013		

Morris, Donnell	Spec. Ed. Paraprofessional	\$15.26/hour
Effective: 8/27/2012 Assignment: Monticello Degreed		
90 Day Probation Ends: 1/24/2013		

Sharp, Carrie	Educational Paraprofessional	\$15.26/hour
Effective: 8/27/2012	Assignment: Rox.Middle/Fairfax	Degreed
90 Day Probation Ends:	1/24/2013	
Smith, Ryann	ECE Preschool Lead Instructor	\$13.64/hour
Effective: 8/20/2012	Assignment: Gearity	Step 1
90 Day Probation Ends:	1/15/2013	
Vigh, Danielle	ECE Preschool Lead Instructor	\$13.64/hour
Effective: 8/1/2012	Assignment: Noble	Step 1
90 Day Probation Ends:	12/12/2012	

**Supplemental Assignments-Advisors 2012-13**

Chapman, Laurie	Lead Mentor w/LPDC	\$ 4,860
Gee, George	LPDC Member	2,268
Gray, Tamar	LPDC Member	2,268
Reynolds, Tina	LPDC Member	2,268

**Approval to Rescind Appointment for 2012-13**

<b><u>Name</u></b>	<b><u>Position</u></b>
<b>Engel, David</b>	<b>English/Drama Teacher-Mosaic School</b>
<i>(Note: Changed decision to relocate)</i>	

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
	<b><u>Certificated/Licensed Staff</u></b>	
Miller, Christine	\$48,930(1Mx1.1+1300)	\$47,630 (1Mx1.1)
Effective 8/27/12	<i>(Correction in Salary Placement)</i>	

**Classified Staff**

Fishman, Pamela	Kindergarten-Parapro	Job Coach
Assignment: Cleveland Heights High School		\$15.26/hour
45 Day Probation Ends:	10/31/2012	Degreed
Sanders, Valerie	\$32,704	\$33,636
Effective 8/8/11-6/30/12		

***Note: Correction to Salary Placement – 225 Days***

**Approval of Extended Time**

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<b><u>Administrative Staff</u></b>			
Calloway, Andrett	Principal Transition	3	85% per diem
Evans, Michele	Principal Transition	3	85% per diem
Maclin, Crystal	Principal Transition	3	85% per diem
<b><u>Certificated/Licensed Staff</u></b>			
McGaughey, Craig	Music Program Planning	20	60% per diem
Zawacki, Cheryl	School Psychologist	5	60% per diem

**Approval of Name Change**

<u>From:</u>	<u>To:</u>
Drazdik, Sharon R.	Rohler, Sharon R.
Hartman, Meghann J.	Peters, Meghann J.

**Addendum to Personnel Agenda – August 7, 2012**

**Approval of Resignation**

<u>Name</u>	<u>Position</u>	<u>Date</u>
<b><u>Certificated/Licensed Staff</u></b>		
Moniot, Amy	ABLE Instructor	6/27/2012

**Approval of Appointments**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<b><u>Administrative Staff</u></b>		
Hairston, Garland	Temporary Middle Schools Building Manager-R**	<b>\$63,442*</b> Step 1
Effective: 8/13/2012-6/30/2013 Assignment: Middle Schools (**Temporary replacement for Middle Schools Building Manager)		
Koch, Molly	Financial Specialist-R	<b>\$52,519*</b>
Effective 8/1/2012-6/30/2013 4/5 Time (*\$52,519 p.r. eff.8/1/12) Assignment: Finance Department (**Temporary replacement of Assistant Treasurer)		

**Approval of Change of Status**

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Poundstone, Laura Effective 8/27/12	\$57,500 (6M+500) <i>(Correction in Salary Placement)</i>	\$45,200 (2M+500)
Wallace, Christopher Effective 8/27/12	\$49,400 (2M+40) <i>(Correction in Salary Placement)</i>	\$43,300 (1M)

**Classified Staff:**

Sawchik, Lawrence Effective: 8/13/2012 Assignment: Wiley/BOE Complex	Head Custodian-II 260 Days <i>(*\$50,600 p.r. eff. 8/13/12)</i>	Head Custodian-I-R <b>\$48,900*</b> , Step 4
Stair, Edward Effective 8/13/2012 Assignment: Delisle Options Center	Asst. Custodian 260 days	Asst. Custodian \$43,600 Year 8

**Approval of Retirement**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
<b><u>Classified Staff:</u></b>		
Melaragno, Donna	General Office	8/17/2012
Shinaul, Sylvester	Assistant Custodian	8/31/2012

**No. 12-08-112** It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Personnel Items 1, 2bcd, 3-6 and Addendum be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**No. 12-08-113** It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Personnel Item 2a be approved.

Board members asked questions about the Aquatics Supervisor position.



**No. 12-08-114**

It was moved by Ms. Jones, seconded by Ms. Peppler, to amend the previous motion (12-08-113) to approve the Pathways Partnership Specialist position in Personnel Item 2a.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,  
Mr. Register, Mr. Zucker

Nays: None

**No. 12-08-113 (as amended by 12-08-114)**

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**No. 12-08-115**

It was moved by Ms. Jones, seconded by Mr. Coble, that the Aquatics Supervisor position in Personnel Item 2a be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones

Nays: Ms. Peppler, Mr. Register, Mr. Zucker

**BUSINESS**

**Recommendation to Approve the Cooperative Purchasing Agreement from the Ohio Schools Council**

It was recommended that the Board of Education approve the Cooperative Purchasing Agreement from the Ohio Schools Council for the 2012-2013 school year (see official minutes).

**No. 12-08-116**

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Peppler

Nays: None

**Resolution to Approve the Lake Erie Educational Media Consortium Agreement from the Ohio Schools Council**

It was recommended that the Board of Education approve the resolution to approve the Lake Erie Educational Media Consortium Agreement from the Ohio Schools Council for the 2012-2013 school year (see official minutes).

**No. 12-08-117** It was moved by Ms. Peppler, seconded by Mr. Coble,  
that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,  
Ms. Peppler, Mr. Register

Nays: None

**Resolution Authorizing the Execution of a Lease-Purchase Agreement Providing for the Lease and Eventual Acquisition of Office Equipment**

It was recommended that the Board of Education approve the resolution authorizing the execution of a Lease-Purchase Agreement providing for the lease and eventual acquisition of office equipment (see official minutes).

**No. 12-08-118** It was moved by Mr. Coble, seconded by Ms. Peppler,  
that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,  
Mr. Zucker, Mr. Register

Nays: None

**Resolution Authorizing the Execution of a Service Agreement between the Board of Education of the Cleveland Heights-University Heights School District and Ace Business Solutions**

It was recommended that the Board of Education approve the resolution authorizing the execution of a Service Agreement between the Board of Education of the Cleveland Heights-University Heights School District and Ace Business Solutions to provide for servicing copier equipment (see official minutes).

**No. 12-08-119** It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**Recommendation to Approve Payment in Lieu for the 2011-2012 School Year**

It was recommended that the Board of Education approve the recommendation to approve payment in lieu for the 2011-2012 school year (see official minutes).

**No. 12-08-120** It was moved by Mr. Register, seconded by Mr. Zucker, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

**Recommendation to Accept Donations**

It was recommended that the Board accept the following donations:

- \$100.00 to the Jason West Scholarship Fund from Stuart Greenberg
- \$2,000.00 to the Robert Saltz Scholarship Fund from Anne M. Burgess

**No. 12-08-121**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**Resolution Authorizing the Execution of a Non-Binding Proposal for the Lease of the Severance Millikin School to the City of Cleveland Heights for Subleasing to Mosdos Ohr Hatorah**

It was recommended that the Board of Education approve the resolution authorizing the execution of a non-binding proposal for the lease of the Severance Millikin School to the City of Cleveland Heights for subleasing to Mosdos Ohr Hatorah (see official minutes).

**No. 12-08-122**

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Non-Binding Lease Proposal of the Severance Millikin School be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,  
Ms. Pepler, Mr. Register

Nays: None

Mr. Alan Rappaport, a representative for Mosdos, discussed the lease proposal.

**FINANCE**

**Financial Reports**

It is recommended that the Board of Education confirm the Summary of Cash Balances by Fund for June 2012 (see official minutes).

**No. 12-08-123**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Financial Reports be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

### **BOARD PRESIDENT'S REPORT**

Board President Karen Jones indicated she is looking forward to the new school year, continued facilities discussions, and to the success of our students.

### **UPCOMING MEETINGS**

Tuesday, August 21, 2012 – Special Board Meeting  
Tuesday, September 4, 2012 – Regular Board Meeting

### **MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

#### **No. 12-08-124**

It was moved by Ms. Pepler, seconded by Mr. Register, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 10:21 p.m.

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Karen Jones, President

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Scott Gainer, Chief Financial Officer