

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of April 3, 2012

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on April 3, 2012, at 7:00 p.m.

Ms. Karen Jones, President, called the meeting to order at 7:00 p.m.

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Pepler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – November 15, 2011

No. 12-04-043 It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

Arianna Murray, 3rd Place Winner, Plain Dealer Cuyahoga County Scripps Spelling Bee

Superintendent Doug Heuer recognized the accomplishments of Arianna Murray, an 8th grader at Roxboro Middle School, who after becoming Roxboro’s top speller, went on to compete against 56 others in the Plain Dealer Cuyahoga County Scripps Spelling Bee held on March 3, 2012. Arianna placed 3rd in the competition. She was presented with a certificate of recognition from the Board.

New Tiger Nation Logo

Director of Athletics Kristin Hughes unveiled the District’s new tiger mascot in recognition of Tiger Nation. The tiger logo had previously been inconsistent throughout the District, but the new tiger logo will be standard across the District for all grades pre-k through 12. Ms. Hughes acknowledged the work of Angee Shaker and Jeff Johnston in getting black and gold into every school in our District.

Heights Spirit Wear

CHHS Alumni Foundation President Eric Silverman helped to launch the new Heights Spirit Wear apparel and merchandise line available on freestanding website, www.heightsgear.com. Another website, mylocker.net, is a third-party vendor that allows customers to order highly customized apparel and merchandise with our Heights logo.

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Mitch Cohen	Mosdos/Millikin
Rev. Don King	Interfaith Council/Mosdos/Millikin
Jeff Zuckerman	Millikin
Deanna Bremer-Fisher	Facilities – Sustainable Heights
Susan Efroymsen	Millikin
Nancy Dietrich	Millikin
Calvin Lampkin	Millikin

SUPERINTENDENT’S REPORT

Approval of Field Trips

It was recommended that the Board of Education approve the following field trips:

- The Cleveland Heights High School Girls Softball Team Competition Field Trip to Akron, OH, scheduled for April 20-22, 2012
- The Wiley Middle School Student Council/Association of Student Councils State Conference Field Trip to Akron, OH, scheduled for April 26-28, 2012
- The Wiley Middle School Music Performance Tour/Competition Field Trip to New Jersey and New York, scheduled for May 8-13, 2012

No. 12-04-044

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Approval of Grants

It was recommended that the Board of Education approve the following Grants:

- *ARRA Title 1 and Title 1 School Improvement*, to the Ohio Department of Education - **\$16,755.11**
- *Project Lead The Way*, to Project Lead the Way STEM Education Fund - **\$35,000.00 over three years**

No. 12-04-045

It was moved by Mr. Coble, seconded by Mr. Zucker, that the above Grants be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

2012-2013 Waiver Day Request to the Ohio Department of Education

It was recommended that a request for a waiver from the Ohio Department of Education of ORC 3313.48 Minimum School Year for three days during the 2012-13 school year be approved. The waiver was requested for August 28, 29, and November 6, 2012.

No. 12-04-046 It was moved by Mr. Coble, seconded by Mr. Zucker, that the above Waiver Day Request be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

RttT Monthly Update – Joseph Micheller

Dr. Joseph Micheller, Director of Special Programs/Compliance, reported that all administrators in the District, both principals and central office, have completed professional development at the Educational Service Center with Battelle for Kids to better understand and learn the new content standards. In addition, twenty-three of our master teachers and teacher leaders have completed a four course sequence through John Carroll and will earn an endorsement from the State of Ohio. A new cohort (approximately 15-20) will start next school year in our partnership with John Carroll.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
Farrar, Caroline	Lang/Speech Pathologist	7/1/2012
<u>Classified Staff</u>		
Montgomery, Rosetta	Assistant Cook, II	6/8/2012

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Administrative Staff</u>		
Swoope, Lawrence	Elementary Principal	7/1/2012
<u>Certificated/Licensed Staff</u>		
Hawes, Amber	Intervention Specialist	6/9/2012
Snitily, Emilie	English	6/9/2012
<u>Classified Staff</u>		
Mehring, Terri	Nurse Aide 1:1	3/23/2012
Sickbert, Mary	Career Tech Ed Parapro	6/8/2012

Approval of Termination

It was recommended that the termination of the following named personnel be accepted, effective at the close of the day on the date indicated for the reason stated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Abston, Vanessa Assignment: Noble	Lunch Nonpara-Pro	Unsuccessful Probation
Rivers, Thomas Assignment: Monticello	Educational Parapro	Unsuccessful Probation

Approval of Layoffs due to Reduction in Force

In order to economize and to improve the efficiency of the operations in its Central Office Departments, it was recommended that the layoff of the following named personnel be accepted, effective July 1, 2012:

<u>Name</u>	<u>Position</u>
Worship, Monique	General Office Secretary

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Cloud, Ntianu	Home Instruction	\$41.00/Hour
Davies, James	Home Instruction	\$41.00/Hour
Eiger, Deborah	Home Instruction	\$41.00/Hour
Hansen, Karen	Home Instruction	\$41.00/Hour

Untch, Jessica	ABLE/GED Instructor-R	\$27.30/Hour
Effective 3/19/12	7 Hours/week	
Assignment: Heights High School		

Classified Staff

Hale, Toya	Substitute Bus Driver	\$15.37/hr
Assignment: Board of Education – Transportation		Step 1
Effective: 3/22/2012	200 days/year	

Morris, Carla	Administrative Assistant-N	*\$10,214
Assignment: Board of Education - Business Services		Step 1
Effective: 3/26/2012	260 days/year	
90 Day Probation Ends:	8/1/2012 (*\$37,791 p.r. eff. 3/26/2012)	

Stone, Kandace	Staff Assistant – Payroll-R	*\$9,843
Assignment: Board of Education – Payroll/Benefits		Step 3
Effective: 3/19/2012	260 days/year	
90 Day Probation Ends:	7/25/2012 (*\$34,122 p.r. eff. 3/19/2012)	

Supplemental Assignments-Coaches 2011-2012

Heights High

Dillon, Mike*	Baseball Head Coach	\$ 4,860
Petre, John*	Baseball Assistant Coach	3,240
McIntosh, Greg*	Baseball Assistant Coach	3,240
Briggs Max*	Baseball Assistant Coach	3,240
Saylor, Terry*	Lacrosse Head Girls Coach	4,860
Burke, Shannon*	Lacrosse Asst. Girls Co-Coach	1,620
Logan, Melissa*	Lacrosse Asst. Girls Co-Coach	810
Jones, Zoe*	Lacrosse Asst. Girls Co-Coach	810
Kassigkeit, Curt*	Lacrosse Head Boys Coach	4,860
Burke, Matt*	Lacrosse Asst. Boys Co-Coach	1,080
Romanin, John*	Lacrosse Asst. Boys Co-Coach	1,080
Holzheimer, Brian*	Lacrosse Asst. Boys Co-Coach	1,080

Kaltenbach, Jessica	Softball Head Coach	4,860
Ritzmann, Cassie	Softball Assistant Coach	3,240
Christy, Colin*	Softball Assistant Coach	3,240
Laskarides, John	Tennis Head Boys Coach	3,240
Continenza, Nick	Track Head Boys Coach	7,128
Graham, Eric*	Track Assistant Boys Co-Coach	2,430
Kimbrough, Carl*	Track Assistant Boys Co-Coach	2,430
Townsend, John*	Track Assistant Boys Coach	3,240
Thomas, Lorenzo*	Track Assistant Boys Coach	3,240
Stewart, Desi*	Track Head Girls Coach	7,128
Williams, Candace*	Track Assistant Girls Co-Coach	2,430
May, Cherice*	Track Assistant Girls Co-Coach	2,430
Glenn, Daryl*	Track Assistant Girls Co-Coach	1,620
Williams, Chris*	Track Assistant Girls Co-Coach	1,620
Woodson, Ron*	Track Assistant Coach	3,240
<u>Monticello</u>		
Wessel, Jason	Baseball Head Coach	2,592
Burke, Jodi	Softball Head Coach	2,592
Young, Jason	Softball Assistant Coach	2,592
Frost, Deborah	Tennis Head Coach	2,592
Jeske, Jason	Track Boys Coach	2,592
Robinson, Manana	Track Girls Coach	2,592
Durrah, Sharae	Track Assistant Coach	1,944
<u>Roxboro Middle</u>		
Russell, Dan	Baseball Head Coach	2,592
Hamlin, Alex*	Softball Head Coach	2,592
Mahoney, Brian	Baseball Assistant Coach	1,944
Beggs, Martha	Tennis Boys Coach	2,592
Smith, Jimmy*	Track Boys Coach	2,592
Oden, Deb	Track Girls Coach	2,592
Pace, Ashley*	Track Assistant Coach	1,944
<u>Wiley</u>		
Herbert, Natasha*	Basketball Assistant Coach	2,268
Provenzale, Tony	Baseball Head Coach	2,592
Itayem, Mustafa	Softball Head Coach	2,592
Minnillo, Matthew	Track Head Boys Coach	2,592
Hoover, Brock	Track Head Girls Coach	2,592
Staab, Samantha*	Track Assistant Coach	1,944

**Classified Staff not employed by CH-UH*

Supplemental Assignments-Advisors 2011-2012

Douglas, Leatrice	Department Liaison-Science (replaces Blair Chirdon, eff. 4/16/12)	\$ 682
Chirdon, Blair	Department Liaison-Science (Change: ends assignment eff. 4/15/12)	\$ 2,558

Summer School Principals

Cook, Chris	Middle School Principal	\$ 5,869
Thomas, Fred	Elementary School Principal	5,859

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Certificated/Licensed Staff</u>		
Bohles, Miriam Effective 8/29/11-6/8/12	\$96,152 14M4	\$103,560 (+\$7,408) (+add'l. 6 th assignment)
Coleman, Thomas Effective 1/9/12-6/8/12	\$22,382 1B	\$26,858 (+\$4,476) (+add'l. 6 th assignment)
Egan, Barry Effective 8/29/11-6/8/12	\$83,800 14M2	\$100,560 (+\$16,760) (+add'l. 6 th assignment)
Mahoney-Curry, Joi Effective 8/29/11-6/8/12 Assignment: Substitute Principal-Roxboro/additional assignment (<i>Note: Extend from 62 Days @\$94/Day to 101 Days@\$94/Day</i>)	\$74,128 10M4 + \$5,828	\$77,794 10M4 + \$9,494
Nicholas, Rebecca Effective 2011-12 Year	\$57,784 6B2	\$62,040 (+\$4,256) (+add'l. 6 th assignment)
<u>Classified Staff</u>		
Hodgson, Linda Assignment: Bellefaire Effective: 7/1/2012	Staff Assistant 225 days/year (*\$32,708 plus \$750 long.)	General Office-R \$33,458* Step 11
Hudson, Pam Assignment: Board of Education 90 Day Probation Ended:	Probation 3/12/2012 (*\$37,400 p.r. eff 10/17/2011)	Info Tech Asst.-N \$26,612* Step 1
Melaragno, Donna Assignment: Roxboro Middle School Effective: 7/1/2012	General Office 205 days/year (*\$30,301 plus \$500 long.)	General Office-R \$30,301*, Step 11

Pickens, Rosia Assignment: ABLE Program Effective: 7/1/2012	Staff Assistant 260 days/year (*\$37,795 x .67 time)	General Office-R \$25,323* Step 11
Smith, Scott Effective 3/12/12 Assignment: Board of Education 90 Day Probation Ends:	Tradesperson- Lead Mechanic 5/14/2012 (*\$62,300 p.r. eff. 3/12/12)	Transportation Specialist-N \$19,169* Step 4

Approval of Personnel to be Granted Continuing Contract

It was recommended that the following certificated/licensed personnel with limited contracts be granted Tenure effective for the 2012-13 school year:

<u>Name</u>	<u>Building</u>	<u>Position</u>
Baublitz-Watkins,Paige	Boulevard	Gifted I.S.
Berge, Kate	Canterbury	Grade 1
Briggs, Andrea	Canterbury	Kindergarten
Calloway, Andrett	High School	Prog.Spec.-Student Conduct
Chen, Grace	Roxboro Elem.	Chinese
Gareau, Jennifer	Fairfax	Grade 1
Hawkins, Brandi	Monticello	Math
Heim, Dan	HS-Mosaic	Instrumental Music
Henry, Julie	Roxboro Middle	Intervention Specialist
Kelly, Kristen	HS-Legacy	Math
Kottha, Carmen	Bellefaire	School Psychologist
Lee, Rishona	Oxford	Lang./Speech Pathologist
Lemanowicz, Christy	Wiley	Intervention Specialist
McCalligan, Rebecca	Roxboro Elem.	Intervention Specialist
Newman, Ashley	Wiley	English/Language Arts
Perttu, Raimo	HS-Mosaic	ALE
Peters, Lyndsay	Roxboro Middle	Science
Petersen, Dusty	Oxford	Intervention Specialist
Price, Quarnitra	Wiley	Social Studies
Pyatkovsky, Alla	Roxboro/Wiley	French
Reilly, Cay	District	Occupational Therapist
Stuart-Lilley,Laura	High School	Spec. Ed. Trans. Coord.
Thomas, Chase	Bellefaire	Intervention Specialist
Underhile, Tiffany	Wiley	Math
Uszak, Katie	Boulevard	Intervention Specialist
Varelli, Roseann	District	School Nurse
Washington, Shawn	HS-Real	Avid
Williams, Nathan	HS-Renaissance	Social Studies
Wise, Mary	Boulevard	Guidance Counselor

Approval of Re-Appointment of Retired Licensed Staff:

It was recommended that the following certificated/licensed personnel who retired effective July 1, 2011 and returned for the 2011-12 school year be offered a Limited Teaching contract for the 2012-13 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Chapman, Laurel Effective 8/20/12 Assignment:	Program Specialist- Instructional Support District; 200 Days	\$65,490 7Mx1.1+700

Approval of Leave of Absence

<u>Name</u>	<u>Reason</u>
Borally, Kelly Effective 8/27/12-6/7/13	Other Non-Professional
DiGeronimo, Colleen Effective 8/27/12-6/7/13	Child Care
Gabelman, Heather Effective 4/1/2012	Disability Retirement
Glickman, Samantha Effective 8/27/12-6/7/13	Child Care

No. 12-04-047 It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Peppler, Mr. Register

Nays: None

BUSINESS

Recommendation to Approve the March 29 Bid for the Cleveland Heights High School SmartBoards Project

It was recommended that the Board of Education approve the March 29, 2012 bid for the Cleveland Heights High School SmartBoards Project (#12C-010-003) and award a contract.

No. 12-04-048 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education approve the Summary of Cash Balances by Fund for February 2012 (see official minutes).

New Public Depository Contract

It was recommended that the Board of Education approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Cleveland Heights-University Heights City School District, in conformity with the provision of ORC Section 135.01 to Section 135.21, known as the Uniform Depository Act, hereby designates First Federal of Lakewood as public depository for all active deposits of public money under the control of this Board for the period of April 3, 2012 to April 3, 2017 and that all deposits and withdrawals be made in conformity with law as provided by the Uniform Depository Act.

No. 12-04-049 It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

BOARD PRESIDENT'S REPORT

Board President Karen Jones commented on recent incidents that occurred at Cleveland Heights High School. Ms. Jones thanked the parents and community for their outspoken support and confidence in our District during this time.

Regarding the master facilities process, Board President Jones commented that our District is unified and that we are made up of three municipalities that are joined by one common bond: our children. It is the District's responsibility to make sure we are meeting the needs of all our children; not one area, one city, or one street, but all the communities and stakeholders. Communication is the key to making sure all those concerned are involved in the process. Ms. Jones stated that "we continue to welcome your comments and concerns as we work toward the ongoing renaissance of our one District made up of three communities servicing all of its students. We are Tiger Nation."

The District is reaching out to the communities in order to host a joint boards meeting to discuss the master facilities plan and to open the lines of communication.

BOARD COMMITTEE REPORTS

Board Member Kal Zucker announced that the Alumni Foundation's Annual Pancake Breakfast is Sunday, April 22, 2012 at 9:00 a.m. at Cleveland Heights High School.

Board Member Kal Zucker announced that the Reaching Heights Spelling Bee was held March 28, 2012 at Cleveland Heights High School. He congratulated the Board team and thanked them for their participation. Phyllis' Friends (in honor of former Noble teacher Phyllis Albert who passed away recently) was the winning team.

Reaching Heights will hold its summer music camp again this year, June 18 – 23, 2012, for students in grades 5 through 8.

Board Member Kal Zucker will attend an Urban Commission meeting on Thursday, April 5, 2012 in Columbus.

CORRESPONDENCE AND ANNOUNCEMENTS

Board President Karen Jones congratulated the Cleveland Heights High School Boys Track team for finishing second in the State Indoor Track Championship.

UPCOMING MEETINGS

Monday, April 23, 2012 – Special Board Meeting
Tuesday, May 1, 2012 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 12-04-050 It was moved by Mr. Coble, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:20 p.m.

Karen Jones, President

Scott Gainer, Chief Financial Officer