

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Organizational and Regular Meetings of January 3, 2017

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Organizational meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on January 3, 2017, at 7:00 p.m.

Mr. Kal Zucker, Board Member, called the Organizational meeting to order at 7:05 p.m.

Present at Roll Call: Mr. James Posch
Mr. Ron Register
Mr. Eric Silverman
Ms. Beverly Wright
Mr. Kal Zucker

Also Present: Dr. Talisa L. Dixon, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

ELECTION OF BOARD PRESIDENT

Mr. Kal Zucker, Board Member, accepted nominations for Board President for 2017.

Mr. Eric Silverman, Board Member, nominated Ron Register, Board Member, for President of the Cleveland Heights-University Heights Board of Education for 2017.

Mr. Zucker requested other nominations for President. Hearing no further nominations, the nominations for President were closed.

No. 17-01-001 It was moved that Ron Register be President of the Board of Education for the year 2017.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,
Ms. Wright, Mr. Zucker

Nays: None

ELECTION OF BOARD VICE PRESIDENT

Mr. Register, Board President, accepted nominations for Board Vice President for 2017.

Ms. Beverly Wright, Board Member, nominated Kal Zucker for Vice President of the Cleveland Heights-University Heights Board of Education for 2017.

Mr. Register requested other nominations for Vice President. Hearing no further nominations, the nominations for Vice President were closed.

No. 17-01-002

It was moved that Kal Zucker be Vice President of the Board of Education for the year 2017.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Ms. Wright,
Mr. Zucker, Mr. Posch

Nays: None

APPOINTMENT OF TREASURER PRO TEM

Ron Register, Board President, appointed James Posch, Board Member, as Treasurer Pro Tempore, in the absence of Mr. Scott Gainer, Chief Financial Officer.

DATES OF REGULAR BOARD MEETINGS

It was recommended that the first Tuesday in each month, 7:00 p.m., be designated as the regular meeting of the Board of Education, with the exception of December, which will be held the third Tuesday of the month. Dates and times are subject to change as mutually agreed. The meetings will be held in the board meeting room at 2155 Miramar Boulevard, University Heights, Ohio.

BOARD MEMBERS' REMUNERATION

BE IT RESOLVED, by the Cleveland Heights-University Heights City School District Board of Education that members of the Cleveland Heights-University Heights Board of Education shall be compensated at the maximum rate permitted by law and attendance as set by Ohio Revised Code Section 3313.12, including attendance at Board-approved training programs.

INVESTMENT OF FUNDS/ALLOCATION OF INTEREST

It was recommended that the Board direct the Chief Financial Officer to invest all funds he deems available in the most productive instruments authorized by Board policy and by the Ohio Revised Code and to allocate interest to funds 001, 004, 006 and 401.

APPROVAL OF SCHOOL CASHIERS

It was recommended that the following list of School Cashiers be approved:

Boulevard Elementary	Nancy Arpin
Canterbury Elementary	Brenda Gadowski
Fairfax Elementary	Laverne Jones
Gearity Elementary	Deltha Gray
Noble Elementary	Monique Worship
Oxford Elementary	Deidre Murray
Roxboro Elementary	Linda Steffancin
Monticello Middle School	Charlene Lightfoot
Roxboro Middle School	Deborah McCollum
Cleveland Heights High School	Debora Holland

PETTY CASH/CHANGE FUND

It was recommended that the Board hereby authorize the continuance of the Petty Cash and Change Fund moneys to be used for the payment of inexpensive, miscellaneous and emergency expenditures according to Section 3313.31, Ohio Revised Code, as follows:

Petty Cash:

001 - General Fund		
Finance Office		
Sondra Clarke, Petty Cashier	\$500.00	
001 - General Fund		
High School		
Debora Holland, Petty Cashier	\$200.00	
013 - Early Childhood Program		
Danita Smith, Petty Cashier	<u>\$258.00</u>	
TOTAL PETTY CASH		\$958.00

Change Fund:

006 - Lunchroom Fund

Lunchrooms at the High School, Middle Schools, and Elementary Schools. Change fund liquidated by June 30th every year and reactivated September each year.

Stephanie Steffas, Cashier
High School \$365.00

TOTAL LUNCHROOM FUND \$365.00

300 - Athletics and Miscellaneous Funds

High School change fund liquidated by June 30th every year and reactivated September each year.

Dwight Hollins, Cashier \$1331.00

**Total Athletics and
Miscellaneous Funds \$1331.00**

TOTAL CHANGE FUND \$2654.00

AUTHORIZATION FOR THE CHIEF FINANCIAL OFFICER OF THE BOARD, TO HAVE SIGNED BY AN ATTORNEY, COMPLAINTS AS TO THE ASSESSMENT OF REAL PROPERTY IN THE DISTRICT

WHEREAS, it is necessary to the efficient operation of the Cleveland Heights-University Heights City School District (“District”) that the Board of Education of the District (“Board”) file complaints as to the assessment of real property located in the District when it appears that the fair market value of real property located in the District is greater than that indicated by its current taxable value;

NOW, THEREFORE, BE IT RESOLVED by the Board that the Chief Financial Officer of the Board, is specifically authorized by the Board, to have signed by an attorney on behalf of the Board all pleadings, complaints, or other papers pertinent to any proceedings involving the valuation of real property located in the District.

FIDELITY BONDS

It was recommended that the Board approve the purchase of faithful performance bonds for the Chief Financial Officer in the amount of \$20,000, for the Business Manager in the amount of \$20,000, for the Superintendent in the amount of \$20,000, and instruct the Chief Financial Officer to file copies with the County Auditor and President of the Board.

OSBA MEMBERSHIPS

It was recommended that the Board approve the District's annual membership in Ohio School Boards Association and in Ohio School Boards Association Legal Assistance Fund for the calendar year 2017.

OEPI MEMBERSHIP

It was recommended that the Board approve membership in the Ohio Education Policy Institute (OEPI) for calendar year 2017. OEPI provides research, analysis and expertise on school funding, education policy, tax policy issues and other factors that affect schools.

MAXIMUM BLANKET PURCHASE ORDER AMOUNT

It was recommended that the Board of Education approve the maximum amount for which blanket purchase orders will be used by the District to comply with ORC Section 5705.41(D) as \$3 million.

PUBLIC RECORDS TRAINING DESIGNEE

Ohio Revised Code §109.43(B) and 149.43(E)(1) require that officials elected to statewide or local office receive three hours of Public Records training for each term of office. It is recommended that the Board approve the designation of the Treasurer as "Designee" for purposes of H.B. 9 Public Records Training for calendar year 2017.

TAX ADVANCE

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Section 321.34 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year may be drawn upon request;

IT IS RESOLVED by the Board of Education of the Cleveland Heights-University City School District, County of Cuyahoga, State of Ohio, that:

Section 1. The Auditor of Cuyahoga County be and hereby is requested to draw his warrants and the Treasurer of said County be and hereby is requested to pay to the Cleveland Heights-University Heights Board of Education any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year; and

Section 2. The Treasurer be and hereby is authorized to sign and deliver the appropriate documents to secure such advances, as well as the secondary documents to secure the semiannual settlement with the County Treasurer during the calendar 2017.

Section 3. Such authorization shall extend to all advances requested during the calendar year 2017.

Section 4. The Treasurer of the Board be and hereby is authorized and directed to certify a copy of this Resolution to the County Auditor and the County Treasurer and make such other certifications, requests and reports to the County Auditor and the County Treasurer as may be necessary to make this Resolution effective.

No. 17-01-003

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Organizational Meeting items be approved.

Ayes: Mr. Silverman, Ms. Wright, Mr. Zucker,
Mr. Posch, Mr. Register

Nays: None

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of January 3, 2017

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on January 3, 2017, immediately following the Organizational Meeting.

Present at Roll Call: Mr. Ron Register, President
Mr. Kal Zucker, Vice President
Mr. James Posch, Board Member
Mr. Eric Silverman, Board Member
Ms. Beverly Wright, Board Member

Also Present: Dr. Talisa L. Dixon, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

AWARDS/RECOGNITIONS

Options Global Ambassadors

Dr. Talisa Dixon, Superintendent, recognized students from the Options Global Ambassadors Initiative. This initiative is designed to provide African American male students the opportunity to participate in a mind-broadening international experience that will significantly impact their lives. Dr. Brian Williams, Coordinator of Alternative Programming – Delisle Options Center, described the initiative and introduced students (**Tyron Bryant, De’Shawn Gibson, Roberto Osorio**) who will travel to Johannesburg, South Africa, in March 2017, as part of a partnership through Steve Biko Foundation.

School Board Recognitions

Superintendent Dixon recognized our school board members during School Board Recognition Month. She expressed her gratitude that our District has a board that supports the initiatives, vision and work of our students, staff and communities.

SUPERINTENDENT’S REPORT

Superintendent Dr. Talisa L. Dixon said work is continuing on the Strategic Plan. She also announced that the Reaching Heights Annual Meeting will be held on Tuesday, January 10, 2017. At this event, Dave Tabor and Saroya Queen-Tabor will be presented with the Friend of Public Education award for their support of and involvement in the Heights schools.

PERSONNEL

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Classified Staff</u>		
James, Fred	Special Education Aide-R	\$13.99/Hour
Effective: 1/3/2017	195 Days/Year	Step 1, NDEG
Assignment: Boulevard Elementary School		
90-Day Probation Ends: 5/11/2017		

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

Name

From:

To:

Classified Staff

Beeks, Jason
Effective:8/22/2016
Assignment
Probation Ended: 12/29/2016

Probation

Cleaner
\$12.24/Hour; Step 1 CLNR
Heights High School
260 Days/Year

Levy Jr., Robert
Effective:7/1/2016
Assignment
Probation Ended: 12/24/2016

Probation

Bus Driver
\$16.07/Hour; Step 1 DRIV
District
205 Days/Year

No. 17-01-004

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Posch, Mr. Register,
Mr. Silverman, Ms. Wright

Nays: None

Approval of Retroactive Pay

It was recommended that the following personnel be issued retroactive pay for 2012 forward acknowledging proper prior years of service.

Name:

Nemecek, Hilary

No. 17-01-005

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Personnel item be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,
Ms. Wright, Mr. Zucker

Nays: None

BUSINESS SERVICES

Recommendation to Approve Roxboro and Monticello Middle Schools Schematic Design by Moody Nolan

It was recommended that the Board of Education approve Roxboro and Monticello Middle Schools schematic design by Moody Nolan (see official minutes).

No. 17-01-006

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Ms. Wright,
Mr. Zucker, Mr. Posch

Nays: None

Recommendation to Approve Quarterly Contracts

It was recommended that the Board of Education approve the quarterly contracts for the period of July 1, 2016 – September 30, 2016 (see official minutes).

Recommendation to Accept Donations

It was recommended that the Board of Education accept the following donations:

- \$350.00 to Delisle Options Global Ambassadors by Michelle Jackson

No. 17-01-007

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Business items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Ms. Wright, Mr. Zucker,
Mr. Posch, Mr. Register

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education approve the Five-Year Forecast for fiscal years ending June 30, 2017 through June 30, 2021 (see official minutes).

Approval of Tax Budget for Fiscal Year 2018

It was recommended that the Board of Education approve the County Alternative Tax Budget for the period of fiscal year July 1, 2017 through June 30, 2018 (see official minutes).

No. 17-01-008

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Ms. Wright, Mr. Zucker, Mr. Posch,
Mr. Register, Mr. Silverman

Nays: None

Board member Jim Posch requested the Treasurer to provide more information on staff compensation for our District compared to other local school districts. Mr. Posch wants this information to be clear so the public understands the Board's position in the ongoing union negotiations and the impact these negotiations have on the five-year forecast.

BOARD PRESIDENT'S REPORT

Board President Ron Register spoke about some of the issues he will focus on during his year as president: charter schools, scholarships and tuition, funding equity, legislation on public education. Mr. Register plans to invest more time mentoring other Board members and involving them in training on legislative topics at the local and national school board associations. Board President Register and Superintendent Dixon will attend the National School Boards Advocacy Institute in Washington, D.C. in January 2017.

Mr. Register said 2017 Board committee assignments will remain the same as in 2016. He reminded Board members that when attending committee meetings, they represent the views of the Board and not individual ideas.

BOARD COMMITTEE REPORTS

Facilities Accountability Committee

Board Vice President Kal Zucker reported there will be a meeting on Thursday, January 26th, at 7:00 p.m.

Board Member Eric Silverman recommended the Board hold joint meetings with the library board and Cleveland Heights and University Heights city councils to provide an update on the high school facilities project.

MOVE TO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

No. 17-01-009

It was moved by Mr. Silverman, seconded by Ms. Wright, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,
Ms. Wright, Mr. Zucker

Nays: None

Present at Executive Session: Mr. Ron Register, President
Mr. Kal Zucker, Vice President
Mr. James Posch, Board Member
Mr. Eric Silverman, Board Member
Ms. Beverly Wright, Board Member

The Board moved into Executive Session at 8:05 p.m.

The Executive Session ended at 9:15 p.m.

UPCOMING MEETINGS

Tuesday, January 17, 2017 – Special Board Meeting
Tuesday, February 7, 2017 – Regular Board Meeting
Tuesday, February 21, 2017 – Special Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 17-01-010

It was moved by Mr. Silverman, seconded by Ms. Wright, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,
Ms. Wright, Mr. Zucker

Nays: None

The meeting was adjourned at 9:15 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer